

Lakeview School's Parental Involvement Policy

After careful analysis of Lakeview School's community/parental involvement activities, a committee made up of parents, teachers, administrators, educational assistants and community members reviewed and developed the following Parental Involvement Policy.

- In an effort to provide a welcoming school/community environment Lakeview staff will maintain a climate that is conducive to teaching and learning, and the development of partnerships with the parents/community.
- In order to open lines of communication between home and school, various avenues will be used to disseminate information such as electronically through the "School and Homework Information Hotline" (535-3600) and online textbook information; printed handbooks chronicling staff/faculty contact numbers, policies and important school related information, as well as a school calendar of events; personal notes concerning discipline, attendance and homework as well as notices of special events, and monthly school menus.
- To increase the degree of involvement of parents, the staff will continue providing homes with information about the academic performance of their children on both State assessment instruments and teacher made measures.
- In an effort to insure that parents are equipped to assist their children in the improvement of their academic achievement, parents will be kept informed of their children's daily progress through Wednesday folders, report cards and mid six week reports. Additional methods of assistance will be provided through a monthly communication entitled: *The Home-School Connection*; information about tutorial programs available in the school: Mentor Mates, Students Taking a Right Stand, Student Assistance Program and Beta Club tutoring, as well as extended day services, and so forth.
- Parent Teacher Conferences will be scheduled at various times (day/night) to accommodate parental needs and individual conferences requested by parents will be address in a timely manner.
- Parents and community members will be encouraged to volunteer to assist in the educational and planning process in an effort to improve services to the community and students.
- Lakeview will continue to seek support and sponsorship of local businesses, community organizations and parents in an effort to extend educational services.
- Lakeview will host various transition opportunities for enrolling preschool and kindergarten students, such as readiness testing prior to enrollment, conferences with parents about the evaluation results, a readiness checklist so parents can work on required skills during the summer and outside referrals when necessary.
- The guidance counselors will assist in the transition of exiting eighth graders by meeting with both students and their parents in an effort to develop a four-year plan of study for high school.
- Parents, community members, staff and students will work together to improve school services and relations by jointly developing and revising the School Improvement Plan, Southern Association of Colleges and Schools Plan and Parental Involvement Policy.
- Reasonable requests for training and/or parent involvement activities will be submitted to the principal for consideration and referral to the Parent Involvement Committee. Once approved, the staff will provide materials, explanations, training and so forth to parents and the community when needed.
- If parents cannot read or speak English, the school will offer alternate formats when disseminating information.